

**I. Call to Order By Board Secretary – 5:39 pm**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee, expires 2019	X	
2. Lynell Burgos	Board Trustee, expires 2021	X	
3. Shamara Gatling-Davila	Board Vice Chair, expires 2020	X	
4. Evan Gentry	Board Trustee, expires 2019	X, 5:45 pm	
5. Indira Grullon	Board Trustee, expires 2021	X	
6. Sean Hewitt	Board Trustee, expires 2019	X	
7. Susan Jackson	Board Chair, expires 2021	X, 5:47 pm	
8. Mariu Reynoso	Board Trustee, expires 2019	X	
9. Anju Thomas	Board Trustee, expires 2020	X	

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA / Board Secretary	X	
Daniela Garay	Teacher Representative		X
Chad Schubert	Teacher Representative	X	

**IV. Pledge of Allegiance**
**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **November 29, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos		X				Susan Jackson					X
Shamara Gatling-Davila	1 <sup>st</sup>	X				Mariu Reynoso		X			

Evan Gentry					X	Anju Thomas		X			
Indira Grullon		X									

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **September 27, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos		X				Susan Jackson					X
Shamara Gatling-Davila	1 <sup>st</sup>	X				Mariu Reynoso				X	
Evan Gentry					X	Anju Thomas		X			
Indira Grullon		X									

**VII. Public Comment**

**VIII. Correspondence**

**IX. Reports**

1. Director’s Report
2. HIB Report – September & October 2018
3. Suspension Report – September to November 2018

Motion to accept Director’s Report, October & November 2018 HIB Report and September to November 2018 Suspension Report:

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt		X			
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 <sup>st</sup>	X				Mariu Reynoso		X			
Evan Gentry	2 <sup>nd</sup>	X				Anju Thomas		X			
Indira Grullon		X									

**X. Closed Session – 7:10 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt		X			
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 <sup>st</sup>	X				Mariu Reynoso		X			
Evan Gentry	2 <sup>nd</sup>	X				Anju Thomas		X			
Indira Grullon		X									

Topics: HIB, Expansion, Leave request

**XI. Adjourn Closed and Open Public Session – 7:54 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt	1 <sup>st</sup>	X			
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas	2 <sup>nd</sup>	X			

Indira Grullon		X								
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**XII. Motions for Approval**

**1. Finance**

- a. To approve the September & October 2018 Board Secretary Report.
- b. To approve the September & October 2018 Reconciliation Report.
- c. Bills List: Approve Bills List from September 28, 2018 to November 29, 2018.
- d. Payroll: To approve the following payrolls:

September 30, 2018	\$178,898.79
October 15, 2018	\$187,792.09
October 30, 2018	\$188,501.58
November 15, 2018	\$191,851.03

- e. To approve the Master Collaborative Educational Services Agreement with the **Educational Service Commission of New Jersey** for the 2018/2019 school year through the 2019/2020 school year.
- f. To approve the snow removal contract with **Yager Lawn Maintenance** for the 2018/2019 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt	2nd	X			
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 <sup>st</sup>	X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Indira Grullon		X									

**2. Buildings & Grounds**

**3. Personnel**

- a. To accept the following resignations:
  - i. **Mathew Rago**, Physical Education and Health Teacher effective January 1, 2019.
  - ii. **Rachel Holeman**, School Social Worker effective January 1, 2019.
  - iii. **Annya Restrepo Ayala**, 1<sup>st</sup> Grade Spanish World Dual Language Teacher effective December 21, 2018.
  - iv. **Sarita Taylor**, After School effective December 17, 2018.

~~b. To approve the leave extension for **Hila Reich** for the rest of the 2018/2019 school year.~~  
TABLED

- c. To approve the following new hire for the 2018-2019 school year:

Name	Position	Salary	Effective
Theresa Schaefer-Dolan	Middle School Leave Replacement	\$56,123 (Level 9 Prorated)	November 12 to January 11, 2019

- d. To approve the following Professional Development:

Who	When	Where	Topics	Cost + Allowed Travel
Lilia Fabila-Guilbot	11/16/18	New Brunswick, NJ	Child Health in the 21 <sup>st</sup>	None
George Newton	01/31 to 02/01/18	Atlantic City, NJ	TechSpo 2019	\$450 + Travel, not to exceed \$750
Daniel Cychowski	12/14/18	NJEA Trenton	The Kaleidoscope Profile/Courageous Conversations	None
Carmen Rine	11/16/18	Rutgers New Brunswick	Child Health in the 21 <sup>st</sup> Century	None
Marth Goz	11/16/18	North Brunswick	TLC – One Day of LRT Training	None
	12/05/18	New Brunswick, NJ	Heartsaver CPR/AED	\$630

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 <sup>st</sup>	X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Indira Grullon		X									

#### 4. Curriculum/Special Education

- a. To approve the following field trips:

Who	When	Where	Cost + Allowed Travel
Lirizell Johnson, Kindergarten 44 Students, 10 Chaperones	4/30/19	State Theatre, New Brunswick, NJ	
Lirizell Johnson, 1 <sup>st</sup> Grade 44 Students, 10 Chaperones	1/29/19	NJ State Museum	\$5/Child
Lirizell Johnson, K & 1 <sup>st</sup> Grade, 88 Students, 20 Chaperones	1/24/19	State Theater, New Brunswick, NJ	\$8/Child
James Long	6/4, 6, or 11, 2019	Metropolitan Museum of Art, NYC	

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 <sup>st</sup>	X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Indira Grullon		X									

#### 5. Policy/Miscellaneous

- a. To approve the second and final reading of the following policies and regulations:
- i. 1613 – Disclosure and Review of Applicant’s Employment History – Policy & Regulation (M)
  - ii. 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities – Policy & Regulation (M)
  - iii. 8561 - Procurement Procedures for School Nutrition Programs Policy (M)
  - iv. 1550 – Equal Employment/Anti-Discrimination Practices – Policy & Regulation (M)
  - v. 5350 – Student Suicide Prevention – Policy and Regulation (M)
  - vi. 8462 – Reporting Potentially Missing or Abused Children – Policy (M)
  - vii. 7440 – School Security – Policy & Regulation (M)
  - viii. 7441 – Electronic Surveillance in School Buildings and on School Grounds – Policy & Regulation (M)

b. To approve the **Fundraiser Request** by Dianna Hess Schmitt for PTO on 2-8-2019.

c. **APPROVE EXPANSION RESOLUTION**

**WHEREAS**, the Greater Brunswick Charter School received a charter renewal from the State of New Jersey from the 2017/2018 to the 2021/2022 school year to operate a charter school in grades Kindergarten through Grade 8; and

**WHEREAS**, the Greater Brunswick Charter School is currently in its 21st year of operation;

**WHEREAS**, the Greater Brunswick Charter School has unique innovative educational programs including Personal Education Plans, Enrichment Clusters, Positive Discipline/Restorative Justice and a unique Dual Language Program which serves a primarily Spanish speaking community; and

**WHEREAS**, the New Jersey Department of Education requires the submission of an amendment request to expand enrollment; and

**WHEREAS**, the Charter School has a waiting list in excess of 350 students distributed through all grades; and

**WHEREAS**, in order to serve the educational needs and demand of the community, and improve budgetary efficiencies, the charter school will need to increase each grade level to 48 students with a classroom average of 24 students for a total student count increase of 38 students from 394 students to 432;

**NOW, THEREFORE, BE IT RESOLVED**, that the Greater Brunswick Charter School Board of Trustees hereby approves and authorizes the application to amend its charter to permit the above described expansion of enrollment; and

**BE IT FURTHER RESOLVED**, that the Administration is authorized to transmit this Resolution and supporting records to the Commissioner of Education and the New Brunswick, Highland Park, and Edison School Districts.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 <sup>st</sup>	X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Indira Grullon		X									

**XIII. Enrollment Report**

Grade	FY19 ENR	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List 2018/2019
K	44	45	44	44	44								109
1	44	43	45	45	45								51
2	44	44	44	44	44								43
3	44	43	44	44	44								37
4	44	42	44	44	44								42
5	44	44	44	44	44								37
6	44	42	47	46	46								20
7	44	42	43	43	43								22
8	42	40	42	42	42								15
<b>Total</b>	<b>394</b>	<b>385</b>	<b>397</b>	<b>396</b>	<b>396</b>								<b>376</b>

\*\*\*Totals include 4 Out of District Students, 1 in 3rd, 1 in 6th and 2 in 8th Grade.

**XIV. Committee Reports**

1. SRC – covered in Executive Director Report
2. Community Outreach – Minutes were uploaded for review
3. Development – GALA was moved because of the snow storm, total attendance was 63
4. Finance and Facilities – talked about Flood remediation, earlier posting of financials, and expansion
5. Governance – policies were discussed, recap of retreat, expansion, RFP for Strategic Plan, recruitment for new Board Members

**XV. New Business – NONE**

**XVI. Closing Comments** – thanks for the food, Harvest Festival, GALA thanks, Happy Thanksgiving, thanks to Lilia, thanks to everyone who worked and participated in the events.

**XVII. Action Items**

- Next Board Meeting: January 17, 2019, March 21, 2019, May 09, 2019, June 20, 2019
- Board Retreat Dates: April 6, 2019, from 9am to 3pm

**XVIII. Adjournment – 8:11 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 <sup>st</sup>	X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Indira Grullon		X									